

<b>Course Code &amp; Name:</b>		<b>Certificate II in Retail Cosmetics SHB20116</b>
<b>Course Aims:</b>		Current This course provides a pathway to work as a retail sales consultant in beauty or cosmetic products and services, including beauty and hairdressing salons, retail outlets and department stores.
<b>Course Delivery</b>	<b>Location and Times:</b>	<b>Year 1:</b> Box Hill Institute, Elgar Campus – 465 Elgar Road, Box Hill Friday 9:00am-4:00pm
	<b>Mode of Delivery:</b>	Face to face - classroom
	<b>Duration:</b>	One year

## On successful completion of this program the student will achieve:

<b>Credit towards VCE/VCAL</b>	<b>VCE:</b>	On successful completion of certificate II, students will be eligible for: <ul style="list-style-type: none"> <li>the award of SHB20116 Certificate II in Retail Cosmetics</li> <li>up to five units at Units 1 and 2 level.</li> </ul> VCE VET units accrue in the following order: Unit 1, 2, 1, 2 and 1, and may be accumulated over more than one year.
	<b>VCAL:</b>	This program contributes to the Industry Specific Skills Strand of VCAL and may also contribute to the Work Related Skills Strand of VCAL.
	<b>Qualification:</b>	A recognised qualification: <b>SHB20116 – Certificate II in Retail Cosmetics</b>

<b>Additional Requirements/ Information:</b>	<b>Name of RTO &amp; Provider of Qualification:</b>	Box Hill Institute RTO: 4687
	<b>RTO Student Information:</b>	Please refer to <a href="http://www.swinburne.edu.au/policies-regulations/">http://www.swinburne.edu.au/policies-regulations/</a> and <a href="http://www.mullumcluster.com">www.mullumcluster.com</a> for student rights and responsibilities whilst on campus.
	<b>OHS / Personal Protective Equipment:</b>	Students will be provided with a black Box Hill Institute t-shirt which must be worn to all classes.
	<b>Excursions:</b>	N/A
	<b>Work Placement:</b>	80 hours is strongly recommended.
	<b>Other:</b>	<b>Please note this course is subject to change.</b>

## Units of Competency:

Year 1: Competencies covered in the first year:

Unit Code	Unit Name	Nominal Hours	Compulsory / Elective
BSBWHS001	Contribute to health and safety of self and others	20	C
SHBBCCS001	Advise on beauty products and services	30	C
SHBBMUP002	Design and apply make-up	45	C
SHBXCCS004	Recommend products and services	20	C
SHBXIND002	Communicate as part of a salon team	30	C
SHBBRES001	Research and apply beauty industry information	20	E
BSBSUS201	Participate in environmentally sustainable work practices	20	E
SHBXCCS003	Greet and prepare clients for salon service	10	E
SHBXCCS001	Conduct salon financial transactions	25	C
SHBXIND001	Comply with organisational requirements within a personal services environment	45	C
SIRRMER001	Produce visual merchandise displays	35	C
SIRXIND003	Organise personal work requirements	30	C
SIRXSLS001	Sell to the retail customer	20	C
SIRRINV001	Receive and handle retail stock	35	E
SHBBMUP003	Design and apply Make-up for photography	30	E
Total nominal hours		415	

<b>FUTURE PATHWAYS &amp; OPPORTUNITIES</b>	<b>Complementary studies:</b>	<ul style="list-style-type: none"> <li>• Biology</li> <li>• Chemistry</li> </ul>	
	<b>Pathways:</b>	<ul style="list-style-type: none"> <li>• Certificate III in Hairdressing</li> <li>• Certificate IV in Beauty Therapy</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Diploma of Beauty Therapy</li> <li>• Bachelor of Health Science (Dermal Therapies)</li> </ul>
	<b>Possible Future Career Opportunities:</b>	<ul style="list-style-type: none"> <li>• Hairdresser</li> <li>• Beauty Operator</li> <li>• Beauty Therapist</li> </ul>	<ul style="list-style-type: none"> <li>• Beauty Therapist (Spa)</li> <li>• Dermal Therapist</li> <li>• Dermal Clinician</li> </ul>

