

Course Code & Name:		Certificate III in Community Services CHC32015 (Scored) (Partial Completion) incorporating Certificate II in Community Services CHC22015 NB: 2 years part time
Course Aims:		This VCE VET Community Services program offers secondary students the opportunity to learn about the community services sector and explore specific contexts of community services work. This program will develop your skills and knowledge required to appropriately greet clients, exchange routine information, prioritize individual's needs, and to respond to immediate needs. Throughout the program you will develop skills in workplace diversity and cultural safety, health and safety, infection prevention and control and first aid. This qualification may be used as a pathway for entry into the community services sector, providing a first point of contact to clients and assisting them to meet their immediate needs. At this level, work takes place under direct, regular supervision within clearly defined guidelines.
Course Delivery	Location and Times:	Year 1: Box Hill Institute, Elgar Campus – 465 Elgar Rd, Box Hill Wednesday 1:30pm-5:00pm Year 2: Box Hill Institute, Elgar Campus – 465 Elgar Rd, Box Hill Wednesday 9:00am – 12:30pm; 1:30pm-5:00pm
	Mode of Delivery:	Face to Face delivery
	Duration:	1 year part time

On successful completion of this program the student will achieve:

Credit towards VCE/VCAL	VCE:	Students who complete CHC32015 Certificate III in Community Services (incorporating CHC22015 Certificate II in Community Services) are eligible for up to five units of credit towards their VCE: eligible for 4 units, up to 2 units at 1 & 2 level and a 3-4 sequence. ATAR: Students wishing to receive a study score or an ATAR contribution for the Units 3 and 4 sequence in VCE VET Community Services (CHC32015 Certificate III in Community Services) must undertake scored assessment for the purpose of achieving a study score. This study score can contribute directly to the ATAR, either as one of the student's best four studies (the primary four) or as a fifth or sixth study. Where a student elects not to receive a study score for VCE VET Community Services (CHC32015), no contribution to the ATAR will be available.
	VCAL:	This program contributes to the Industry Specific Skills Strand of VCAL and may also contribute to the Work Related Skills Strand of VCAL.
	Qualification:	Year 2 (Units 3 & 4): On successful completion of Units 3&4, students will be eligible for the award of: CHC32015 - Certificate III in Community Services

Additional Requirements/ Information:	Name of RTO & Provider of Qualification:	Box Hill Institute RTO: 4687
	RTO Student Information:	Please refer to http://www.boxhill.edu.au/about-us/policies-and-procedures/ and www.mullumvetcluster.com.au for student rights and responsibilities whilst on campus.

	OHS / Personal Protective Equipment:	There are no additional requirements.
	Excursions:	Students may be required to attend a planned Excursion.
	Work Placement:	60 hours is required per year. 120 hours over the two years.
	Other:	Please note this course is subject to change.

Units of Competency:

Year 1: Competencies covered in the first year:

Unit Code	Unit Name	Nominal Hours	Compulsory / Elective
CHCCOM001	Provide first point of contact	35	C
CHCCOM005	Communicate and work in health or community services	30	C
CHCDIV001	Work with diverse people	40	C
HLTWHS001	Participate in workplace health and safety	20	C
HLTAID003	Provide first aid	18	E
BSBWOR202	Organise and complete daily work activities	20	C
CHCDIV002	Promote Aboriginal and/or Torres Strait island Cultural safety	25	E
FSKOCM07	Interact effectively with others at work	10	E
HLTWHS006	Manage personal stressors in the work environment	25	E
Total nominal hours		223	

Year 2: Competencies covered in the second year: **TEACH OUT ONLY**

Unit Code	Unit Name	Nominal Hours	Compulsory / Elective
CHCCCS016	Respond to client needs	Portfolio 07	60
CHCCDE003	Work within a community development framework	Work Project 01	65
CHCCDE004	Implement participation and engagement strategies	Portfolio 08	85
HLTWHS002	Follow safe work practices for direct client care		25
Total nominal hours (this includes hours completed in Year 1)			473

FUTURE PATHWAYS & OPPORTUNITIES	Complementary studies:	<ul style="list-style-type: none"> Health & Human Development Psychology 		
	Pathways:	Certificate III / IV in the following streams: <ul style="list-style-type: none"> Aged Care Work Alcohol and Other Drugs Child Protection/Justice Mental Health Work (non clinical) Children's Services Community Work Disability Work Youth Diploma/Advanced Diploma in Community Services 		
	Possible Future Career Opportunities:	<ul style="list-style-type: none"> Aged Care Attendant Childcare Assistant Counsellor Health Care Nurse Nanny Nurse 	<ul style="list-style-type: none"> Nutritionist Psychologist Social Worker Sociologist Welfare Worker Youth Worker 	

